

# InterAcct for Purchasing

**InterAcct Software Pty Ltd**

ABN 47 003 411 658

B1a 15 Narabang Way

Belrose NSW 2085

Ph: 1300 66 26 26

[support@interacct.com.au](mailto:support@interacct.com.au)



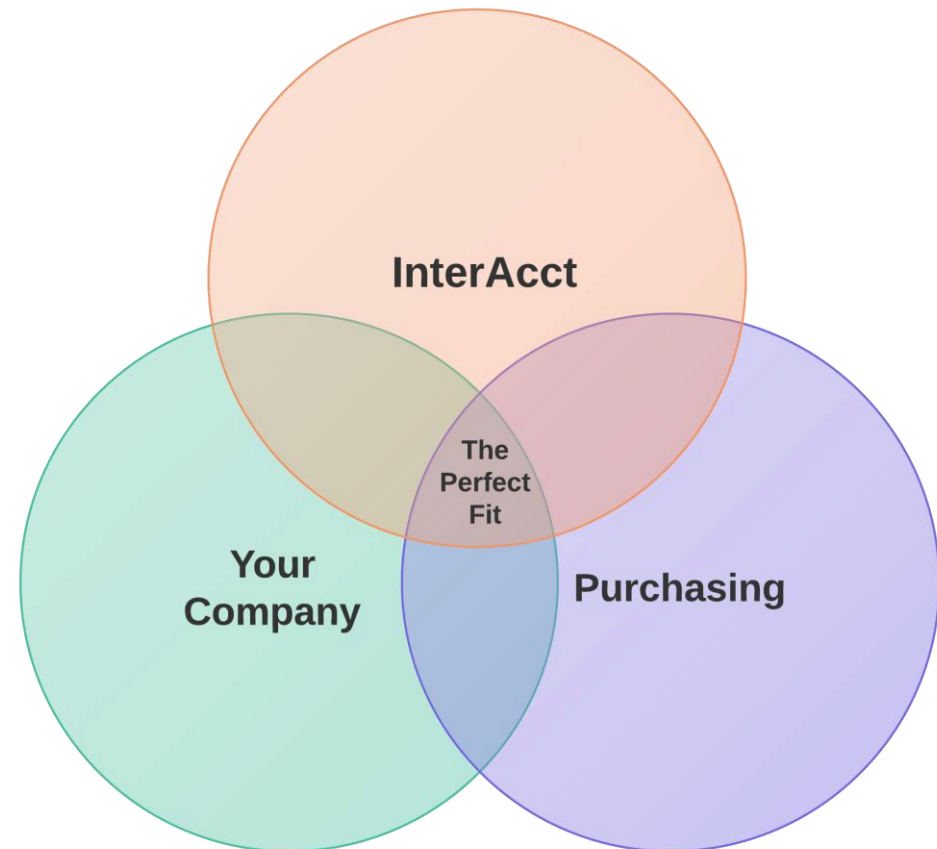
**InterAcct**  
SOFTWARE PTY LTD



# InterAcct for Purchasing

## Why InterAcct?

- ✓ **Integration** The Purchasing function of InterAcct highlights the software's level on integration. You can purchase Product / Stock items for Sales, Jobs, or simply for Stock replenishment
- ✓ **Just in Time** Suggested Re-Order reporting allows you to maintain a just in time stock holding policy by setting minimum / maximum Stock Holding Levels
- ✓ **Job Purchasing** InterAcct allows a user to automatically raise a Purchase order based on the Net Stock Requirements for a Sale or Job
- ✓ **Progress Tracking** Progress tracking of a Purchase Order can be made from the time of Purchase, until the goods are received in full
- ✓ **Import Shipment** InterAcct supports importing of goods via a shipment from a Foreign Supplier





# Purchase Order Screen

- A** Expected Delivery and Payment information, drawn from the Supplier automatically
- B** Order information which is updated immediately after any Line Items have been added / received to the Order
- C** Cost / Actual Cost / Variance / Deposit tracking of the Purchase Order
- D** Deliver to warehouse, job site, or other location
- E** Ability to easily print both the Purchase Order and Order Reconciliation
- F** Input an Order initially as a 'Request for Quote' for multiple Alternate Suppliers, and then convert the successful one into a Purchase Order

InterAcct Rob-Demo - [PURCHASE ORDERS - display ]

File Record Edit View Go Advanced Menu Graph Design Help

\*PO No 400017 Status PO **F** GST?  Y Type ? S

PO Date 4-Sep-2014 \*Supplier Dell Australia

Supplier DELAUSFF Attn to Reuben Cohen

Deliver to HO Ordered By Robert Baxter Local ? L

Exp Delivery	Sun 7-Sep-2014 <b>A</b>	Order Complete ?	<input checked="" type="checkbox"/> N <b>B</b>	PO Cost \$	3,597.00
Exp Payment	Sun 21-Sep-2014	Order Qty #	3.000	Act Cost \$	0.00
Inv Date		Qty Recd #	0.000	Variance \$	3,597.00
L/E	01	Excess#	0.000	Deposit \$	0.00
		Qty O/S #	3.000		

Pickup? DELIVER **D**

Address Audio, Visual SuperCity

Address Head Office

Address Unit 202, 2nd Floor, Building C

Address 14 Rodborough Road

Instructions

**E**

**Menu**

1. Input : PO Line Items
2. View : Items Ordered/Rec'd
3. Input : PO Comments
4. Setup : Pickup Addresses
5. View : Supplier File
6. Related Emails
7. Add : Product Items
8. Print : Purchase Order
9. Print : Order Reconciliation

Form help Field help Branch Accounting Getting-Started Pickups Ordered Supplier

Welcome to the InterAcct Purchasing system.

Purchasing is suitable for for stock - you first need to create your stock database. Access to that ordering materials (products) can also be made under the next lower menu.

Sundry (non stock) items can also be purchased. They may relate to a job, a stock item, or a General Ledger ordering (assets, expenses).

PO PowerPoint

Supplier

Products

Google Map

Directions



# InterAcct Purchasing Structure

*Purchasing should be seen as a **Profit Centre** for your business*

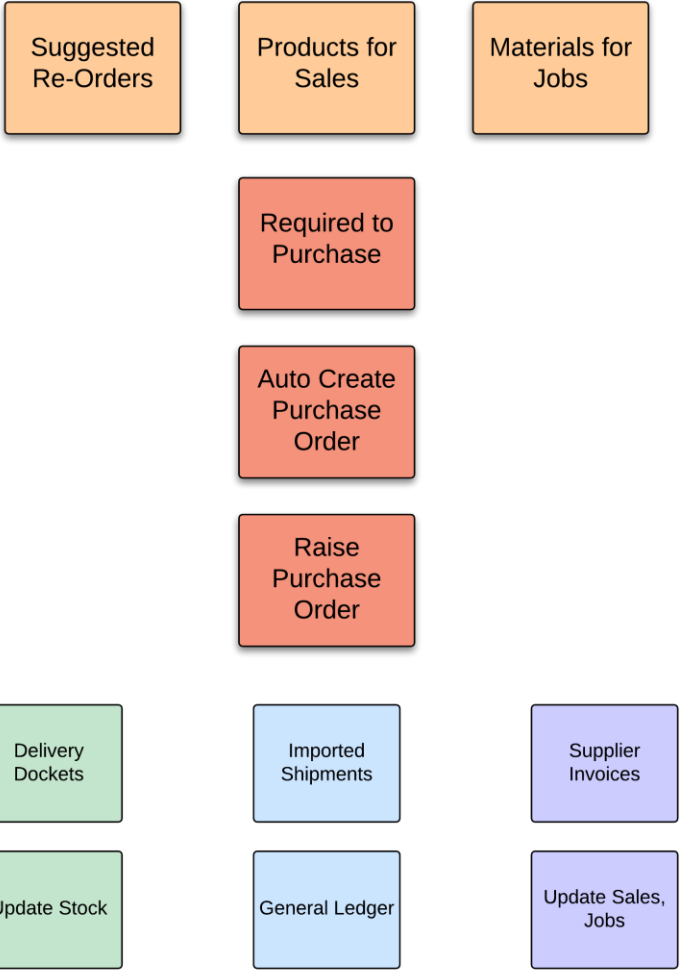
**Requests for Quote** and Purchasing can be used for:

- ✓ Products/materials or
- ✓ Expense Items (e.g. Stationery)
- ✓ Assets

Purchasing can be done 'manually' or **automatically** based on:

- ✓ Required to Purchase – sales backorders
- ✓ Job related material requirements
- ✓ Suggested re-orders to replenish stock levels

Purchasing can be for local or imported products





# Products – Materials Management Main Menu

## Products / Materials Management Main Menu

Getting Started normally requires that you set up:

- ✓ Suppliers, then
- ✓ Product Groups
- ✓ Product Categories
- ✓ Product Items
- ✓ Opening stock take balances.

There are numerous Visual Search Enquiry files that allow you to identify:

- ✓ What and When to purchase
- ✓ Back and Forward orders
- ✓ Overdue Purchase Orders
- ✓ Delivery Schedules
- ✓ Supplier Delivery Performance

InterAcct Demo System - [PRODUCTS - MATERIALS MANAGEMENT - display]

File Record Edit View Go Advanced Menu Graph Design Help

Clients Manufacturing Sales Orders Accounting Jobs Database

**Menu**

1. Suppliers, Creditors	19. Stock to Sub Contractor	36. Also Known As
2. Groups, Product Items	20. Stock Returns from Subbie	37. Group, Category, Product
3. Required to Purchase	21. Goods Rec'd Dockets	38. Stock by W/House
4. Required to Make	22. Supplier Invoices	39. Product Items Database
5. Purchase Orders		40. Suggested Re-Orders
6. Works Orders for Sub Assemblies	Getting Started :	41. Backorders
7. Auto Purchasing	23. Warehouse Locations	42. B/Orders by Item
8. Imported Shipments	24. Setup Image Directory	43. B/Orders by Supplier
Transactions :	25. Product Label Format	44. Forward Orders
9. Stocktakes	26. Buy/Sell Units	
10. Manual Stocktakes	27. ABC Stock Status	45. Samples Analysis
11. Opening Sales Analysis	28. Serial Numbers	46. Quotation Register
12. Stock Adjustments	29. Product Master Types	47. Sales Orders
13. Client Stock Received	30. Product Disclaimers	48. Orders by Date
14. Kit Conversions	31. Service Items	49. Delivery Schedule
Multiple Warehouses :	32. B/Order Release Methods	50. Quick Delivery Schedule
15. Stock Transfers	33. Production Departments	51. Group Sales Analysis
16. Branch Stock Requests	34. Setup Conversion Kits	52. Item Sales Analysis
17. Samples Given	Search & Analysis :	53. Sales Line Analysis
18. Request/Send/Receive	35. Product Items, Descriptions	54. Customer Purchases

Form help Field help Contact-Us Creditors Debtors Management Finance Payroll Service Reports

Welcome to InterAcct Software - Stock Management Menu.



# Key Features & Advantages

	<b>Feature :</b>	<b>Advantage :</b>	<b>Base?</b>
<b>Integration</b>	Product item purchases can be linked to a Job, Sales Order or simply be used for stock Replenishment	One time entry of the information that can then be used to auto receive the products	Base
<b>Automation</b>	Purchase Orders can be raised automatically based on the 'Required to Purchase' file	No re-entry of information from when it is determined that a purchase is needed, through to when they are received and issued to a job	Base
<b>Enquiry Files</b>	Enquiry files of outstanding Purchase Orders can be viewed by Date, Supplier, Stock item, Job or Sales Order	Monitor when deliveries are expected, and when they are overdue. Advise the customer of any expected delivery delays	Base
<b>Foreign Currency</b>	Purchase Orders can be from overseas Suppliers in Foreign Currency	Purchasing is integrated with Expected Landed Cost Calculations, and Import Shipment Costing	Option
<b>Whole / Part Received</b>	Goods can be received in whole, or in part. Cost variances to the purchase order are highlighted	Quantity and Cost Variations are highlighted at the point of receipt with excess / under received	Base
<b>Stock Updates</b>	The moment that goods are received, the Actual Quantities / Costs are updated against the Purchase Order and linked back to any related Job or Sales Order	All related records are updated on-line, real time <ul style="list-style-type: none"> <li>✓ Goods ready now for despatch</li> <li>✓ Materials costed against their job</li> </ul>	Base
<b>Stock Reservation</b>	Products that are received for a Job or Sales Order can be immediately reserved so that they are not shown as available stock	Reserving products items for Sales Orders or Jobs ensure that they remain available when required.	Base
<b>Adjustments</b>	Product Pricing can be easily adjusted when a cost change from a Supplier has been noted	Selling Prices and Profit Margins can be adjusted at the same time as receiving stock	Base



# Screen 1, 2: Purchase Order Lines / Order Lines List

## Purchase Order Lines:

One order may have any number of Purchase Order lines for

- ✓ Product / Material Items
- ✓ Non stock Items, Expenses, Assets

Each line item may relate to –

- ✓ Product for Stock, showing minimum order multiples.
- ✓ Product in relation to Sales Order(s)
- ✓ Product in relation to a Job (option)

The unit of measure may determine:

- ✓ M2 (square) Measurements (sheets)
- ✓ LM - Linear Measurements (lengths)
- ✓ Buying and Stocking Units of Measure
- ✓ Box quantities, stocked/sold as individual items

Local or Foreign Currency (option)

InterAcct Demo System - [PURCHASE ORDER LINES - display, 400017, Dell Australia]

File Record Edit View Go Advanced Menu Graph Design Help

Type ? S Product? P Group COMP Buy Unit EACH  
 Item Search DELLT1700 Category Item Code DELLT1700 Sell Unit EACH  
 Supplier # PR-T1700C W/House HO Local ? L Stock B  
 Description Precision T1700 Workstation

Other Jobs # 0.000 Min Ord Qty 0.000 Ord Multiple# 0.000  
 Other Sales # 0.000 Sug Stock # 0.000  
 Quantity # 3.000 Qty Rec'd # 0.000 \*Our PO Qty # 3.000 Conversion 1.0000  
 Suppliers Qty # 3.000

Net Cost \$ 1,199.0000 PO Cost \$ 3,597.00  
 Buy Cost \$ 1,199.0000 PO Value \$ 3,956.70  
 When ? IMMED Expected 7-Sep-2014  
 PO No 400017  
 Line No 1071  
 Updated? Y

Comments Dell PC's for the Office

Form help Field help Supplier Required Qty-Buys Stock-Item

This is the main screen to input purchase orders for stock, or for non stock items.

Stock Manual

Menu

1. Other Jobs/Sales Orders ?
2. Add another PO Line
3. Return to Purchase Order
4. Print : Purchase Order
5. Add Another Purchase Order
6. PO Line Comments
7. View : Stock Item
8. View : Purchase Transactions
9. View : Purchase Summary

## Purchase Order Lines List:

The Purchase Order Lines List consists of all the items included in the Purchase Order, the list calculates a grand total for the entire purchase order.

PURCHASE ORDER LINES list, 400017, Dell Australia

File Record Edit View Go Advanced Graph New Design Help

Upd	Description	Sale/Job #	*Our Qty #	PO Qty #	Buy Cost \$	PO Value \$	Exp Date	Comments
1	Y Precision T1700 Workstation	0.000	3.000	3.000	1,199.0000	3,956.70	7-Sep-14	Dell PC's for the Office
		0.000				3,956.70		



# Screen 3, 4: Purchase Orders by Stock / Supplier

## Purchase Orders By Stock:

When a Purchase Order is created, updates are made:

- ✓ Purchase Orders by Date
- ✓ Purchase Orders by Product Item
- ✓ Purchase Orders by Supplier
- ✓ Purchase Orders by Job

As deliveries are later received, the actual quantities and costs are also posted to these files to track progress

The screenshot displays two main windows from the InterAcct software. The top window, titled 'TOCK BY P/ORDER list, COMP, Precision T1700 Workstation', shows a list of purchase orders with columns for PO No, Job Qty, Sales Qty, Stock, PO Qty, GIT, Landed, To Come, Expected, Cost FC, Ship No, and PO AS. Below this is a detailed view of a purchase order for 'Precision T1700 Workstation' from 'Dell Australia', including financial data like Buy Cost (\$1,199,000) and Net Cost (\$1,199,000), and a menu with options like 'View Purchase Orders'.

The bottom window, titled 'PURCHASE ORDERS BY SUPPLIER list, Dell Australia, Reuben Cohen, Dell Australia, Reuben Cohen', shows a detailed view of a supplier named 'Reuben Cohen' from 'Dell Australia'. It includes contact information (phone, fax, mobile, email), address (FRENCHS FOREST, NSW), and terms (14 Days from Invoice). A menu on the right includes options like 'Supplier Backorders' and 'Purchase Orders'. Below this is a table of purchase orders by supplier with columns for P O No, P O Date, Job No, Order#, Exp Delivery, Act Deliver, PO Value \$, Committed\$, Rec'd \$, and O/s \$.

## Purchase Order By Supplier:

The performance of a Supplier by meeting delivery date promises are monitored by InterAcct automatically






# Screen 5, 6: Purchase Order / Order Reconciliation

## Purchase Order:

The Purchase Order can be created automatically from the database indicating the items, quantities and agreed prices for products or services.

InterAcct Reports are able to be printed, emailed or exported to PDF



**InterAcct**  
SOFTWARE PTY LTD

Audio, Visual SuperCity  
PO Box 786  
Manly NSW 1655  
Ph : (02) 9975 4653 Fax : (02) 9975 7269  
www.avsupercity.com.au

---

**Purchase Order # 400017**

**Reuben Cohen**  
Sales  
Dell Australia  
Building 3, 14 Quatic Dr  
FRENCHS FOREST NSW 2086

**Date** 04/09/2014  
**Ordered by** Robert Baxter  
**Fax No** (02) 9988 6654  
**Email Address** reub.c@dell.com.au

**Deliver to**

Audio, Visual SuperCity  
Head Office  
Unit 202, 2nd Floor, Building C  
14 Rodborough Road

**Branch** HO

Description	Reqd by	Quantity	Units	Price \$	Total \$
1.PR-T1700C Precision T1700 Workstation	07/09/2014	3.00	EACH	1,199.00	<b>3,597.00</b>



**Order Reconciliation:**

An Order Reconciliation is much the same as a Purchase Order, however is used as a reminder in the case of an order which has not been confirmed or is overdue or has items on backorder



**InterAcct**  
SOFTWARE PTY LTD

Audio, Visual SuperCity  
PO Box 786  
Manly NSW 1655  
Ph : (02) 9975 4653 Fax : (02) 9975 7269  
www.avsupercity.com.au

---

**Order Reminder # 400017**

**Deliver to**

Reuben Cohen  
Sales  
Dell Australia  
Building 3, 14 Quatic Dr  
FRENCHS FOREST NSW 2086

Audio, Visual SuperCity  
Head Office  
Unit 202, 2nd Floor, Building C  
14 Rodborough Road

**Date** 04/09/2014

**Ordered by** Robert Baxter  
**Fax No** (02) 9988 6654  
**Email Address** reub.c@dell.com.au

**Branch** HO

Description	Ordered Qty	Received Qty	To Receive Qty	To Receive \$
1. Precision T1700 Workstation				
Precision T1700 Workstation Stock Qty	3.00	0.00	3.00	3,597.00



# InterAcct Pricing (Per User)

Users	Base InterAcct	Job Costing, Estimating, Quoting (A)	Costing by Phase (B)	Building Repairs, Insurance Claims (C)
1	\$1,650 (15-25)	+ \$550 (10)	+ \$385 (5)	+ \$275 (2-3)
2-3	\$1,100 (20-30)	+ \$550 (10)	+ \$385 (5)	+ \$275 (2-3)
4	\$825 (20-30)	+ \$413 (10)	+ \$275 (5-8)	+ \$207 (2-3)
5-9	\$660 (25-35)	+ \$330 (10-15)	+ \$220 (5-8)	+ \$165 (3-5)
10-19	\$550 (30-40)	+ \$303 (10-15)	+ \$193 (5-8)	+ \$138 (3-5)
20-49	\$440 (40-60)	+ \$275 (10-15)	+ \$165 (10-15)	+ \$110 (3-5)
50+	\$385 (50-75)	+ \$253 (15-25)	+ \$143 (10-20)	+ \$99 (5-10)

## Software Pricing

Software Pricing is per Computer Network "User" as defined in the above table. The optional software modules (e.g. Job Cost Estimating) require the Base InterAcct as well, and are purchased based on the number of base Network Users. Prices are all ex GST.

## + Annual Support Pricing

Yearly support is calculated at 20% of purchase price, with no CPI annual increases. Support is reduced by 30% after 3 years. For example a single User (with just the base InterAcct) would be  $(\$1,650 \times 20\%) = \$330$

## + Implementation & Training Budget

The (Number) denotes the estimated min/max hours of Implementation & Training required in the budget per installation / module (not per User). Implementation / training "Advanced" is currently charged at the average rate of \$180 per hour.

## Modules

There is a wide variety of software modules available for purchase, talk to InterAcct staff about your specific software needs.

## Request a Cost Estimate:

InterAcct Software Pty Ltd

**Toll Free:** 1300 66 26 26

**Email:** [sales@interacct.com.au](mailto:sales@interacct.com.au)

**Web:** <http://www.interacct.com.au>